



# NHRI GSC: EXECUTIVE COMMITTEE MEETING MINUTES

**Date:** 3 May 2024 **Time:** 11:00 am CST **Location:** ZOOM

## Meeting Start: 11:02 AM

**Item 1:** President's Welcome (Emmaleah Jones)

**Item 2:** Dr. Maggie Leon-Corwin

- User satisfaction survey is used to assess the satisfaction of users of the tools, data, and services provided.
- The full Survey will launch in the middle of June soliciting responses via email, social media, in-person promotions, and through PIs
- *How can we integrate NHRI GSC perspectives in the survey?*
  - Ideas: how can we promote NHRI GSC using the survey, how NHRI GSC has been diffused into the NHRI network (have they attended meetings, events, graduate students or others)
- Dr. Leon-Corwin will formalize questions and send to NHRI GSC EC
- She will attend another meeting to promote interaction from graduate students

**Item 3:** Review of Prior Minutes (Jordan Nakayama)

- Previous meeting minutes (April 5th) *passed*
- Attendance for the meeting is as follows:

Executive Position	Name	Attendance Y/N
President	Emmaleah Jones	Y
Vice President	Richard Campos	Y
Secretary	Jordan Nakayama	Y
Vice Secretary	Anamika Malla	Y
Treasurer	Natalie Coleman	N
Vice Treasurer	Burak Duran	Y
Chair Workshop & Mentoring	Rajendra Gauntam	Y
Vice-Chair Workshop & Mentoring	Benjamin Labar	N
Chair Diversity, Equity, & Inclusion	Harman Singh	N
Vice-Chair Diversity, Equity, & Inclusion	Nasimeh Rashidi	Y
Chair Research	Nurullah Bektas	Y
Vice-Chair Research	Soolmaz Khoshkalam	Y
Chair Networking & Community	Julie Elliot	N
Vice-Chair Networking & Community	Shelly McMullen	Y
Chair Membership	Daniel Yahya	N
Vice-Chair Membership	Wesam Mohamed	N
Chair Technology & Communication	Avipriyo Chakraborty	Y
Vic-Chair Technology & Communication	Vishal Mishra	Y
User Forum Rep	Esteban Villalobos Vega	Y
President-Emeritus	Holly Davies	N



Additional member attendance: Ayele, Bijan, Abdullah, Sasan Dolati, Mazaheri, Payam Gholamalipour, Mohamed Eissa, Najiba Rashid, and Mahmoud Abdallah

**Item 4:** Treasurer's Report (Natalie Coleman)

- NHERI Proposal Committee is meeting next week to continue working on the list of conferences members plan to attend.

**Item 5:** NHERI Updates (Robin Nelson)

- NHERI GSC FAQ webpage updates
  - Need a volunteer to update the FAQ – Emmaleah Jones
  - <https://www.designsafe-ci.org/learning-center/nheri-graduate-student-council/faq/>
- NHERI GSC RSR Election
  - Need to elect RSRs so we can provide training in July before they start.
  - We will announce the RSR election at the general meeting.
  - Potential election June 8-9th. There are 4 events between now and then for members to attend to meet the 2-meeting requirement.
- 2024 NHERI GSC Annual Report & Committee
  - Form the Annual Report Committee – Jordan will head this committee, if you would like to be involved email her ([jon0003@auburn.edu](mailto:jon0003@auburn.edu))
  - To review last Year's Annual Report: [https://www.designsafe-ci.org/media/filer\\_public/37/b0/37b0d5bb-fd97-4d1a-9762-9e1ee33e3ae6/2024\\_annual\\_report\\_final.pdf](https://www.designsafe-ci.org/media/filer_public/37/b0/37b0d5bb-fd97-4d1a-9762-9e1ee33e3ae6/2024_annual_report_final.pdf)

**Item 6:** Standing Committee Updates (Any or all groups)

Research: Nurullah ([nurullahbektas@hotmail.com](mailto:nurullahbektas@hotmail.com)) and Soolmaz ([skhoshkalam@umassd.edu](mailto:skhoshkalam@umassd.edu))

- If you would like to present your research to the membership, reach out to Nurullah. There are opportunities to present at RSR meetings for specific feedback from peers in your research community.
- Held the first RSR session after the April General Body meeting.
- NHERI GSC Conference promoted on NHERI DesignSafe radio, to be published soon
- New website for the Mini-Conference: <https://www.designsafe-ci.org/learning-center/nheri-graduate-student-council/mini-conference-2024/>
  - Working on finalizing the Mini-Conference agenda, starting at 10AM finishing at 5PM

Social Media & Outreach: Avi ([avipriyo.chakraborty@students.jsums.edu](mailto:avipriyo.chakraborty@students.jsums.edu)) and Vishal ([vmishra1@ce.iitr.ac.in](mailto:vmishra1@ce.iitr.ac.in))



- Social Media & Outreach and Mohammed Eissa from FIU are working to promote hurricane preparedness with the other NHERI components during June.
- There will be 5 posts. We start the NHERI wide campaign June 1 and post every Saturday.

Networking & Community: Julie ([jhe@udel.edu](mailto:jhe@udel.edu)) and Shelley ([shelley.mcmullen@ucdenver.edu](mailto:shelley.mcmullen@ucdenver.edu))

- Drafted a spreadsheet for NHERI GSC students attending conferences.
  - Ask if students want to be added to a WhatsApp group to connect all those in attendance.
- Working with Social Media Outreach to promote this opportunity with members using a QR code to connect.

DEI: Harman ([harmansingh1412@gmail.com](mailto:harmansingh1412@gmail.com)) and Nasimeh ([nasimeh.rashidi@wsu.edu](mailto:nasimeh.rashidi@wsu.edu))

- DEI meeting June 7<sup>th</sup> - Dr. Elaina Sutley will present on June 7 at 12:00pm
- DEI Workshop July 17<sup>th</sup>. Need volunteers to work this event. DEI training will be provided, if you are interested contact Harman.

**Item 7:** AOB (Jordan Nakayama)

- Confirming Next Meeting & Speaker – Dr. David Roueche, Auburn University

**Meeting End: 12:04 PM CST**



## Notes and Action Items

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