



# NGSC: EXECUTIVE COMMITTEE MEETING MINUTES

**Date:** 7 April 2023 **Time:** 11:00 am CST **Location:** ZOOM

Meeting Start: 11:00 AM CST

**Item 1:** President's Welcome (Taylor Heath, *standing in for Holly Davies*)

- Acceptance letters have gone out to NHERI Summer Institute awardees. Those not chosen have not been notified yet as there is a chance selected individuals will back out.

**Item 2:** Review of Prior Minutes (Jordan Nakayama)

- Previous meeting minutes (March 3rd) *passed*
- Attendance for the meeting is as follows:

Executive Position	Name	Attendance Y/N
President	Holly Davies	N
Vice President	Taylor Heath	Y
Secretary	Jordan Nakayama	Y
Vice Secretary	Julie Elliott	Y
Treasurer	Elliot Nichols	N
Vice Treasurer	Nurullah Bektas	Y
Chair Workshop & Mentoring	Jasmine Bekkaye	N
Vice-Chair Workshop & Mentoring	Olaniyi Afolayan	Y
Chair Diversity, Equity, & Inclusion	Maggie Webb	Y
Vice-Chair Diversity, Equity, & Inclusion	Harman Singh	Y
Chair Research	Taylor Heath	Y
Vice-Chair Research	Rakesh Salunke	N
Chair Networking & Community	Saman Khedmatgozar	Y
Vice-Chair Networking & Community	Ashray Saxena	N
Chair Membership	Faith Nnenanya	N
Vice-Chair Membership	Sasan Dolati	Y
Chair Technology & Communication	Niko Grisel Todorov	N
Vic-Chair Technology & Communication	Mostafa Ebrahimi	Y
User Forum Rep	Esteban Villalobos Vega	Y

- Additional member attendance: Soolmaz, Shayan Razim Rajendra Gautam, Teye Yevuyibor, Kayode Adeniji, Arjun, Emmanuel Zamora, Tahereh Torabi, Yvorine, Raimi Morufu Olalekan

**Item 3:** Treasurer's Report (Elliott Nichols)

- A grant opportunity through the Innovations in Graduate Education Program (<https://beta.nsf.gov/funding/opportunities/innovations-graduate-education-program>) may be a fit to fund a REU-type program for graduate students to visit NHERI sites; identifying other funding opportunities for next meeting.
- An email will go out to the executive committee, inviting them to join the proposal writing team.

#### Item 4: NHRI Updates (Robin Nelson)

- There will be a Natural Hazards Research Summit May 2024 in Washington D.C. Additional details to come soon.

#### Item 6: Working Group Updates (Any or all groups)

- **Workshop and Mentoring**
  - Academic Publishing Working scheduled for June 9<sup>th</sup>, time is to-be-determined.
    - Natalie Coleman (Graduate Student) has accepted to participant in the Academic Publishing Workshop Panel with Dr. Jack Baker. An additional student will be a participant in the panel, but we are still awaiting their confirmation.
- **Diversity, Equity, and Inclusion**
  - Will be connecting with Converge to brainstorm ideas for future Converge training modules that would be beneficial to the graduate student community. More information: <https://converge.colorado.edu/resources/training-modules/>.
  - Currently working on updating the DEI resources page on the NHRI homepage: <https://www.designsafe-ci.org/learning-center/nheri-graduate-student-council/explore/dei-resources/>.
- **Research**
  - Register for the upcoming NHRI GSC Mini-Conference, scheduled virtually on Friday, May 26<sup>th</sup> (time is to-be-determined). Register here: [https://utsa.az1.qualtrics.com/jfe/form/SV\\_3EE4ygS1wLcRLfw](https://utsa.az1.qualtrics.com/jfe/form/SV_3EE4ygS1wLcRLfw).
  - Working group is meeting to discuss the future beyond the mini-conference.
- **Membership Update**
  - The working group is developing a frequently-asked-questions (FAQ) page for NHRI GSC members.
  - Creating material to be sent to new members once they join.
  - The working group is about to begin an effort to recruit new students by reaching out to universities, inviting them to share a call for members with their students.
- **Technology and Communication: *No updates***
- **User Forum Updates**
  - NHRI would like to include more feedback from graduate students in their User Forum survey. Maggie Corwin with NHRI would like to come to an upcoming NHRI General Meeting to discuss the survey, explaining what it is and why graduate students should complete the survey. Estaban will coordinate with Maggie. Maggie will be given 5-10 minutes to speak about the survey at the May GSC General Meeting (or whatever month the survey is active).

**Item 7: AOB (Jordan Nakayama)****I. A Review and Proposal of Changes to NHERI GSC Constitution (Taylor Heath)**

- Working Groups:
  - Create flexibility on requirements (e.g., meeting twice a semester) for some of the groups
    - Research: 5-6 members per meeting; DEI: 5-25 members per meeting;
    - Workshops & Mentoring: 7-12 members per meeting
  - Incorporating the research breakout rooms: issues understanding what do/talk about in these rooms
  - Keeping the Working Group leadership but make them chairs to do more of the administration work, but create leaders, “Research Clusters,” within each field to organize meetings, etc.
- Annual Report:
  - When will we do the report, proposed in July when there is no General Body meeting
  - Open August meeting with the annual report
- Executive Meeting Attendance:
  - “Both positions must attend”: should this change?
  - Keep as both positions should attend, but there is flexibility in attendance due to unforeseen circumstances.
  - Edit the language in this section of the Constitution
- Individual responsibilities for each position are highlighted, please review before the next executive committee meeting, and come with written language as to how to improve it.

**II. AOB****III. Confirming Next Meeting & Speaker****IV. Closing**

Meeting End: 12:00 PM CST