

**MEETING OF THE NHERI USER FORUM COMMITTEE**  
**May 17, 2024**

**MINUTES**

Attending: Idil, Wei, Esteban, Yazan, Antonio, Maggie, Shane, Stephanie Pilkington

1. Approval of meeting minutes from April 19, 2024.

Wei moves, Yazan seconds. Approved.

2. Report from Graduate Students Council

Maggie attended the last GSC Executive Committee meeting to get feedback from the GSC about the survey and how GSC can be more involved.

3. Report from User Satisfaction Survey committee

Maggie is working on the feedback from the GSC. Two additional questions can be added to the survey for faculty who work with graduate students in their lab: if they are familiar with GSC and if they have shared that information with their students.

Maggie is also working on a longitudinal overview of the survey from her time that she's been advancing the survey. She is having some difficulties in downloading data in Qualtrics.

The survey will be launched on the week of June 10<sup>th</sup> or the 16<sup>th</sup>.

4. Report from NCO representatives
5. Report from ECO representatives
6. Report from Facilities Scheduling representatives
7. Report from Technology Transfer representatives
8. Report from Communication and Outreach Subcommittee
9. Other discussions